

國立中興大學外國語文學系課程委員會組織辦法

- 91 年 9 月 9 日系務會議通過
- 98 年 6 月 19 日系務會議修訂通過
- 100 年 6 月 17 日系務會議修訂通過

- 第一條 本系依據「國立中興大學課程委員會組織章程」第四條之規定訂定本辦法。
- 第二條 本系課程委員會(以下簡稱「本委員會」)共設委員七人，其中系主任為當然委員兼召集人，並為會議主席。其餘六名委員為選任委員，由系內全體專任教師互選產生，選任委員得兼任其他委員會委員。本會議召開時，應納入本系在學學生代表一人，並得視需要邀請校內外專家學者、業界、及校友，參與課程研議。
- 第三條 各學年度之選任委員，於前一學年度結束前，以無記名投票方式選舉產生。票選時，每位選舉人最多得圈選三名。
- 第四條 本委員會於每年九月召開一次，必要時得加開會議。
- 第五條 本委員會負責工作內容大致如下：
1. 研議、審訂本系必修科目與選修科目的新增、修訂與革新，以及規劃系(所)課程結構，以因應教學環境之變動。
 2. 審議課程綱要。
 3. 規劃課程評鑑事宜。
 4. 統整系上各專業領域的學習內容。
 5. 協調整合跨系所合開課程相關工作。
- 第六條 本辦法如有未盡事宜，悉依本校相關規定辦理。
- 第七條 本辦法經系務會議通過後實施，修訂時亦同。

National Chung Hsing University

Department of Foreign Languages and Literatures

Curriculum Committee Organizational Regulations

Approved by the Department Affairs Meeting on September 9, 2002
Revised and approved by the Department Affairs Meeting on June 19, 2009
Revised and approved by the Department Affairs Meeting on June 17, 2011

Article 1

These regulations are established in accordance with Article 4 of the "National Chung Hsing University Curriculum Committee Organizational Regulations."

Article 2

The Department of Foreign Languages and Literatures shall have a Curriculum Committee (hereinafter referred to as "the Committee") consisting of seven members. The department chairperson is an ex officio member and serves as the convener and chair of the meetings. The remaining six members are elected by the full-time faculty members of the department. Elected members may serve on other committees as well. A student representative from the department is included in the Committee's meetings. Additionally, the Committee may invite internal and external experts, scholars, industry professionals, and alumni to participate in curriculum discussions as needed.

Article 3

The elected members for each academic year are to be selected by a secret ballot before the end of the previous academic year. Each voter may select up to three candidates.

Article 4

The Committee shall hold one meeting each September, and additional meetings may be convened as necessary.

Article 5

The main duties of the Committee are as follows:

1. To discuss and review the introduction, revision, and innovation of the department's required and elective courses, as well as to plan the structure of the department's curriculum to adapt to changes in the teaching environment.
2. To review the course syllabi.
3. To plan and organize curriculum evaluations.
4. To integrate the content of the department's specialized fields of study.
5. To coordinate and integrate cross-departmental courses and related tasks.

Article 6

Any matters not addressed in these regulations shall be handled in accordance with relevant university regulations.

Article 7

These regulations shall take effect upon approval by the Department Affairs Meeting, and any amendments will follow the same procedure.