國立中興大學外國語文學系組織章程

▪95 年 9 月 12 日系務會議通過

▪101 年 9 月 20 日系務會議修訂通過

第一條　依據本校組織規程第三條、第十一條、第三十條、第四十三條規定訂定本章程。

第二條　本系以發展具前瞻性、整合性之外國語文與文學教學為目標。學士班以培養具國際觀的優秀外文（尤其英文）人才為教育目標，碩士班則以進一步培養學有專精的英美文學學者為主要目標。

第三條　本系以系務會議為最高決策會議，本系專任教師為當然成員。

第四條　本系系主任，依本校及本系系主任選薦辦法產生聘任之，任期三年，連選得連任一次。負責綜理系務，對外依法代表本系出列席本校各項會議，維護與爭取本系權益，對內依本系有關規定召開定期與不定期之各項會議。

第五條　本系下設教師評審委員會、系務委員會、課程委員會、學術發展委員會、招生試務工作委員會及研究所事務委員會，協助系務之推行。各委員會委員之產生及任期，依相關委員會組織章程辦理。系主任得依需要成立工作小組，小組成員得由系主任自選之。

第六條　各委員會之決議，如經委員們認定屬重大事項，須交系務會議通過始得執行。各委員會會議記錄必須經委員確認後公布。

第七條　本章程未盡事宜悉依本校有關規定辦理。

第八條　本章程經系務會議通過，報院核備後公布施行，修訂時亦同。

National Chung Hsing University
Department of Foreign Languages and Literatures
Organizational Charter

Approved by the Department Affairs Meeting on September 12, 2006

Revised and approved by the Department Affairs Meeting on September 20, 2012

Article 1

This Charter is established in accordance with Articles 3, 11, 30, and 43 of the University's Organizational Regulations.

Article 2

The goal of the department is to develop forward-looking and integrative teaching in foreign languages and literature. The undergraduate program aims to cultivate talented foreign language professionals with an international perspective, particularly in English. The master's program focuses on further developing scholars specializing in English and American literature.

Article 3

The highest decision-making body of the department is the Department Affairs Meeting, which consists of all full-time faculty members of the department as ex officio members.

Article 4

The department chairperson is appointed in accordance with the University and Department Chair Selection and Recommendation Guidelines. The term of office is three years, with the possibility of one re-election. The chairperson is responsible for overseeing the department's operations, representing the department at various university meetings, safeguarding the department's rights, and organizing regular and ad-hoc meetings within the department as per the relevant departmental regulations.

Article 5

The department has the following committees to assist in the implementation of department affairs: the Faculty Evaluation Committee, Department Affairs Committee, Curriculum Committee, Academic Development Committee, Admissions and Examinations Committee, and Graduate Studies Committee. The formation and terms of these committees are governed by the respective committee's organizational regulations. The department chairperson may establish working groups as needed, and the members of these groups may be selected by the chairperson.

Article 6

If a committee deems its decisions to be of significant importance, those decisions must be approved by the Department Affairs Meeting before being implemented. Meeting minutes must be confirmed by the committee members and then published.

Article 7

Any matters not addressed in this Charter shall be handled in accordance with relevant university regulations.

Article 8

This Charter shall be implemented upon approval by the Department Affairs Meeting and confirmation by the College, and it shall be publicly announced. Any amendments to the Charter will follow the same procedure.